

Course Project Progress Reports

Spring 2003

As per the original course project handout, you are expected to submit reports outlining your progress during the course of the semester. You should submit two reports no later than:

- Monday, March 23rd; and
- Monday, April 14th.

The final project, as per the initial project handout, will be due on the last day of classes and *no extensions will be permitted*.

The progress report should be **around two pages** for most projects. Consider adding **an additional page of diagrams**, tables and structured text, when appropriate, as they can help clarify your writing. Shorter, clearer reports are preferred over lengthy manuscripts. In general, you should view these assignments as an opportunity to crystallize your thoughts and focus your work, in preparation for the final submission.

Write-ups should include a high-level, yet descriptive summary of what you have done to date. For example, saying that you implemented “fault-tolerance” is too generic. On the other hand, we are not looking for a code walk-through. Specifically, we would like to know what portions of the proposal you have completed and whether you are on schedule. We would like to know what is working or going well, and also what you are having trouble with. In other words, describe what your system can already do.

Describe what you are planning to do next. If you have had any new ideas or have made deviations from the original plan, make sure that you include a more detailed description of those changes, and your rationale for them. In your second report, you should also write about what you plan to show us on the demo day.