

THE SUNDIAL

A Newsletter for Engineering Undergraduates

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Updates

Absolute Last Day to Drop a Course with a "W": Friday, April 29th

If you wish to drop a course, it will be necessary to submit a completed [General Petition with Add/Drop Form](#) (you cannot drop a course on Student Center). The Add/Drop portion of the form must be stamped/initialed by the department that offers the course and both the Add/Drop and the General Petition portions of the form must be signed by your faculty advisor—**therefore it is important that you give yourself enough time to procure the stamp and signatures by the deadline. Submit the General Petition with Add/Drop Form to the Engineering Registrar's Office via email at eng_registrar@cornell.edu.**

Academic Advising

It will be important for you to consult with your faculty advisor, Engineering Advising, and/or your major coordinator (if you are affiliated) before you drop a course. Please note that a "W" will appear on your transcript next to the course. A grade of "W" does not impact your Cornell GPA, but may have other repercussions such as dropping below 12 credits, violating good standing criteria, staying on track for affiliation/major course sequencing, etc.

- **Dropping Below 12 Credits**
 - All undergraduate students are expected to maintain 12 credits per semester. Undergraduate students are essentially considered full-time (there is no part-time status in the College of Engineering at the undergraduate level). When an engineering student falls below 12 credits for a semester, it is their choice, and they are considered under hours. There is no petition to take less than 12 in the College of Engineering and we don't approve or disapprove of this. Students will want to confirm with the following to determine if less than 12 credits will be impactful:
 - Good academic standing criteria (for [unaffiliated students](#) and [affiliated students as per major](#))
 - Office of Financial Aid
 - International Student Services Office – for students on a visa
 - Athletics – for student who participate in varsity sports

Process to Request an Extension to the Drop Deadline

We are aware that there may be times when you have not yet received the results of your prelim exam or project by the drop deadline and those results may influence your decision to drop a course or not. Please check your remaining spring [prelim exam schedule](#) now.

If you have a late term prelim exam or project AND/OR do not have enough information about your current status in that course, **you will need to speak with Engineering Advising to request an extension. A late term prelim exam is one that falls between April 11th and May 6th.**

To Officially Request an Extension:

Preferred Method

- **Make a 15-minute virtual appointment NOW at our [special drop extensions bookings site](#) until Friday, April 29th to discuss your situation.**
 - Please don't delay and plan ahead as calendars fill quickly
 - Email and phone requests will NOT be approved
 - We don't make same day appointments

OR

- **Visit the Engineering Advising virtual drop-in hours at <https://cornell.zoom.us/j/98011552399?pwd=bkw0TEpRZmg5QjR0RDVTd3hQazRjZz09>**
 - Monday, April 25th – 10am-11:30am ET
 - Tuesday, April 26th – 2:30pm-4pm ET
 - Wednesday, April 27th – 9am-10:30am ET
 - Friday, April 29th – 9am-10:30am ET
 - Friday, April 29th – 2pm-3:30pm ET

If granted an extension, you will have until Tuesday, May 10th (the last day of classes) to submit a *General Petition with Add/Drop Form* to the Engineering Registrar's Office to process the drop with a "W".

PLEASE NOTE: Advising virtual drop-in hours are first come, first served. They are also for students seeking assistance for a number of advising questions, not just for drop extensions. Please don't delay and plan ahead as you may not be able to connect with an advisor via virtual drop-ins. Email and phone requests will NOT be approved.